

Position: Post Investment Associate
Regional Office Durban Office
Type: 12 Months Fixed-Term Contract
Closing date: 13 October 2026
Email: recruitment@tianaconsulting.co.za

If you need more information about the position, please contact 011 431 1354, one of our Consultant will assist you.

Purpose of the Job:

To monitor the investment portfolio, portfolio recoveries and restructuring as well as effective portfolio risk management

Requirements:

- Graduate degree – minimum B.Com. (Business and Finance, Accounting)
- Honours degree – B.Com. (Finance, Accounting or CTA).
- At least 5 years deal making/investment experience
- Strong Project Management and Corporate Finance and/or Venture Capital experience (minimum of 5 years)
- Completed articles or have strong audit experience
- Good working knowledge of key commercial statutes and regulations (e.g. Taxation, Companies Act,
- Commercial Law, Litigation and Insolvency Law)
- Financial modelling
- Ability to analyse and interpret financial statements
- Conduct enterprise valuations and exits on large complex deals
- Proven track record of managing a diverse investment portfolio from a post investment perspective
- Various industry sector experience
- Portfolio risk analysis experience
- PC: MS Word, Excel and PowerPoint competency at an advanced level
- Strong report writing skills
- Understanding of enterprise valuation and exit valuation methodologies from a post investment perspective.

Key Performance Areas:

- The primary role is to conduct post investment due diligence and monitoring of investments in your allocated NEF portfolio
- To conduct due diligence on application from investees for further funding and obtain approval from the relevant committees per DOA
- Periodic site visits to investee companies
- Oversee investee legal compliance
- Investee valuations and impairment calculations
- Quarterly risk analysis and reporting of investee companies (NEF internal and external);
- Liaison with internal and external audit departments
- Manage the NEF mentor panel of consultants per NEF investment
- Monitor and report back on Empowerment Dividend data
- Early identification / flagging of potential areas of non-compliance and defaulting clients
- Attend investee board (if nominated) as and when required
- Attend internal departmental committee meetings as and when necessary.

Other Key Competencies:

The candidate must demonstrate the following skills and attributes:

Key Competencies

- Strong deal-making and analytical skills.
- self-starter and initiator
- Superior negotiating skills
- Strong ability to influence experienced entrepreneurs at board level
- Output driven
- Attention to detail, Quality conscious, Thoroughness
- Meeting customer needs
- Managing relationships
- Analytical and superior judgement
- Effective communication
- Confidentiality/integrity
- Personal organisation – ability to work independently unsupervised
- Maintain high levels of work standards