WE ARE NOW HIRING

Investment Associate (Imbewu)

An exciting opportunity has arisen in Imbewu Fund and Rural, Township and Community Development Funds for the above-mentioned position (12 months fixed-term contract), based in Head Office, Sandton.

Type: **12 months fixed-term contract**
Closing date: **10 November 2026**
Apply now: **Email CV to: recruitment@tianaconsulting.co.za**

Main Purpose

To ensure the fund achieves its investment goals, customer service, business growth and client retention objectives in line with the mandate by sourcing deals and managing the entire process from origination through to disbursement.

Requirements:

- B. Degree with specialisation in Structured Finance and / Business Finance
- CFA added advantage
- 3 years deal execution experience.
- Deal making experience and ability to structure deals, financial modelling and negotiating skills.
- PC Literacy and competency in Excel spreadsheet, MS Word and MS PowerPoint.
- Understand organisation mandate and investment guidelines.
- Possess good analytical and modelling skills and be able to apply organisation's financial modelling methodologies.
- Able to conduct quality due diligence exercises:
  - ✓ Accounting and/or auditing, law, tax
  - ✓ Able to gather data from all relevant sources, including industry experts
  - ✓ Able to communicate at all levels and use interviews to gather data necessary in compiling investment reports
  - ✓ Great writing skills
  - ✓ Able to identify risks and recommend relevant risk mitigation measures
  - ✓ Understand various investment instruments and able to structure deals and to apply them in relevant investment circumstances.
- Communication and presentation skills to present investment reports to various committees for approval.

Key Performance Areas:

Deal execution

- Ensure deal structuring and pricing in line with organisation's product criteria and mandate. Ensure accurate capturing of terms on the standard organisation Template.
- Conduct due diligence on approved deals in line with guidelines and covering all the potential risks (including those raised by FMTPFC committee) as well as mitigating factors.
- Develop financial model on due diligence outcomes.
- Negotiate terms and conditions of investment to minimize risk in each transaction.
- Ensure shareholders / investment agreements are reviewed for input by legal.
- Prepare and present investment report to FMTPFC and investment committees within pre-agreed timelines.
- Ensure that screening papers and IC papers are reviewed for accuracy and quality assurance prior to submission to Fund Manager and/or external circulation.
- Ensure that all disbursement files are reviewed for completeness prior to release to Fund Manager.
- Work with a Senior Investment Associate, Fund Manager and the rest of iMbewu leadership to ensure high quality transactions and superior client service.
- Manage and ensure all stakeholders are in agreement and that the relevant documents are signed prior to disbursement.

Visit our Vacancies page at www.tianaconsulting.co.za to view and apply for positions

Risk Management:

Ensure portfolio growth and management through number and value of deals.

- Minimize impairments and maximise collections to ensure portfolio sustainability.
- Risk Management thorough conducting quality due diligence processes.

Customer Service & Ad Hoc Tasks

- Ensure high level of service to clients when executing deals.
- Ensure that clients are regularly kept abreast of the progress on their applications.
- Promptly respond to any queries from clients regarding their applications in the pipeline.
- Promptly follow up on leads forwarded by Fund Manager, DE, CEO, other managers and from third parties.

Other Key Competencies:
The candidate must demonstrate the following skills and attributes:

Cognitive Competencies

- Analysis and Attention to Detail
- Focus & Sustained Attention
- Judgement and Decision Making
- Problem Solving & Learning Agility
- Tolerance of Ambiguity

Intrapersonal Competencies

- Assertiveness
- Drive and Result Orientation
- Decisiveness & Action Orientation
- Ethical Judgement
- Excellent / Quality Orientation
- Resilience and Stress Management
- Rule Orientation
- Time and Self- Management
- Objectivity

Interpersonal Competencies

- Building Relationships
- Building Strategy Relationships/ Networking
- Customer Service Orientation
- Engaging Diversity
- Interpersonal Agility
- Teamwork

Communication Competencies

- Conflict Management
- Influencing & Impact (incl. Negotiation)
- Presentation and Facilitation
- Verbal and Written Communication
- Persuasiveness / Selling Skills

Functional Competencies

- Anticipating and Managing Change
- Building the Brand
- Business insight and Risk Awareness
- Commercial and Financial Acumen
- Consulting / Advising
- Environmental Scanning
- Knowledge Sharing
- Organisational Awareness
- Mathematical Acumen
- Research Competencies

- Process & Tech Competence
- Programme & Project Management

If you need more information about the position, please contact us on 011 431 1354, one of our Consultants will assist you.